CONFERENCE 2012

“Meeting The Challenges of The Present: Shaping Our Future Now”
September 6-9, 2012
DoubleTree Hotel
New Orleans, Louisiana
**PROGRAM**

**Thursday, September 6**

3:00–7:00 p.m.  
REGISTRATION

4:00–5:00 p.m.  
ORIENTATION FOR NEW MEMBERS AND FIRST-TIME CONFERENCE ATTENDEES

*Mary Ann Gschwind, FSPA*, Vice President of ACWR
*Nottoway A*

7:00–8:00 p.m.  
OPENING PLENARY SESSION  
*International Ballroom*

Welcome and Introduction  
*Ellen Pierce*, Past President of ACWR

Keynote:  
*Mining The Archives You Mind: Potential Uses and Connections*  
*S. Angelyn Dries, OSF*, Professor of Theological Studies, St. Louis University

Archives are a key element in the Church’s memory. We will explore the importance of archives beyond the value to one’s congregation, examine the potential use of archives by outside researchers, and suggest connections between particular archives and the larger Catholic/civic community.

8:15–9:00 p.m.  
NETWORKING AND SOCIAL provided by ACWR  
*International Ballroom*
Friday, September 7

7:00–8:30 a.m.  CONTINENTAL BREAKFAST provided by ACWR
Crescent Ballroom

9:00–10:30 a.m.  SECOND PLENARY SESSION—
International Ballroom
Experience and Lessons Learned from Hurricane Katrina
Emilie Leumas, PhD, New Orleans Archdiocesan Archivist

Introduction:
Louise Grundish, SC, ACWR incoming Vice President

Description: One of the most daunting challenges faced by
archivists and custodians of cultural history is preparing for,
surviving from, and recovering after a natural or human-made
disaster. Lee Leumas will explore the recovery effort of the
Office of Archives and Records following Hurricane Katrina.
She will also focus on the commitment and changes made to the
policies and procedures of the Archdiocese of New Orleans.

10:30–11:00 a.m.  BREAK—Stretching and H₂O

11:00–12:15 p.m.  CONCURRENT SESSIONS—1 and 2
(1) Panel of New Orleans Archivists—
Hurricane Katrina Experience
Nottoway A

Introduction:
Louise Grundish, SC, ACWR incoming Vice President

Panelists:
Emilie Leumas, Trish Nugent and Rosemary Meiman, OSU

Description: Panel of New Orleans Archivists discussing how
Hurricane Katrina impacted them and their Archives
Mercy Care Project:
What Happens After the Archives Have Merged?
*Rosedown*

Panelists:
**Grant Gerlich**, Archivist/Director, Mercy Heritage Center
**Betsy Johnson**, Assistant Archivist, Mercy Heritage Center

Introduction:
**Mary Ann Gschwind, FSPA**, Vice President of ACWR

Description: During the realignment of the Sisters of Marcy of the Americas, The Mercy Heritage Center was created to become the central repository for the records of Mercy communities throughout the United States. As collections arrive, staff members have begun to consider how best to manage a large group of distinct collections. This session will explore the assessment of collections within the framework of maintaining and affirming the identity of each community while streamlining and updating collecting management, preservation planning and description. Panelists will discuss the development of the Mercy CARE (Collections Assessment, Review and Evaluation) Project, used to assess potential projects within each collection as well as the skill level required to complete projects in a consistent manner.

12:30–1:45 p.m. LUNCH provided by ACWR—
*Crescent Ballroom*

2:15–5:30 p.m. TOURS

6:00 p.m. RECEPTION and tour at Old Ursuline Convent—
provided by ACWR

**FREE EVENING**

**Saturday, September 8**

7:00–8:30 a.m. CONTINENTAL BREAKFAST provided by ACWR—
*Crescent Ballroom*
9:00–10:30 a.m.  THIRD PLENARY SESSION  
*International Ballroom*

Canonical Concerns for Archivists of Religious Congregations  
Speaker: **Nancy Reynolds, SP, JCL**, General Treasurer,  
Sisters of Providence

Introduction:  
**Louise Grundish, SC**, ACWR incoming Vice President

Description: This presentation will give the canonical norms necessary for archivists to know with regard to all aspects of their congregational archives

10:30–11:00 a.m.  BREAK—Stretching and H₂O

11:00–2:15 p.m.  CONCURRENT SESSIONS—3 and 4

(3) Preservation of Paper Documents —  
*Rosedown*  
Speaker: **Tanya Zanish-Belcher**, Associate Professor and  
Department Head, Special Collections, Iowa State University

Introduction:  
**Mary Ann Gschwind, FSPA**, ACWR Vice President

Description: This presentation will review the basics of how to preserve papers and photographs. Topics will include how to assess and organize collections, collections policies, recommendations for re-housing and ordering supplies, and developing a long range plan for the preservation, conservation and care of collections. There will also be time for questions!

(4) Disaster Planning—  
*Nottoway A*  
Speaker: **Andy Corrigan**, Associate Dean of Libraries and  
Chief Collections Officer at Tulane University

Introduction:  
**Rose Marie Martin, OP**, ACWR President
Description: In the wake of Hurricane Katrina in 2005, more than 1.5 million books and folders of archival manuscripts were underwater for several weeks at Tulane’s main library and its adjacent building for special collections. Andy will describe the library’s recovery efforts and some relevant lessons for disaster planning.

12:30–1:45 p.m.  LUNCH provided by ACWR—
* Crescent Ballroom *

2:00–4:00 p.m.  CONCURRENT SESSIONS—5 and 6

(5)  Software Comparison Presentations—
*Rosedown*
Introduction: *Rose Marie Martin, OP*, ACWR President

- FileMaker Pro—*Laura Survance*
  An overview of FileMaker Pro as a solution for archival finding aid purposes. Learn the pros, cons and our experiences when implementing the program.

- PastPerfect—*Rose Marie Martin, OP* and *Gretchen Sills, OP*
  This presentation will cover the use of PastPerfect software program from a user’s perspective.

- Access Databases—*Marian Voelker, OSF*
  This presentation will include the efficiency and versatility in the use of Microsoft Office Access program in conjunction with other Microsoft Office programs and networking with staff members using other databases.

(6)  Integrating Records Management into Archives—
*Nottoway A*
Speakers: *Mary Denis Maher, CSA* and *Mary Serbacki, OSF*

Introduction:
*Mary Ann Gschwind, FSPA*, ACWR Vice President
Description: As records migrate from active to inactive to archives, cooperation between Records Managers and Archivists is key to the preservation, access, and integrity of the documents. Understanding the roles of each group and the coordination needed is critical, especially in congregations where the functions are handled by different people. This presentation will cover some general comments on the roles of Archivist and Record Manager, suggest various schedules for retention and disposal, and involve the audience in active discussion of the issues.

5:00–6:00 p.m. LITURGY—
St. Louis Cathedral

6:30–8:30 p.m. DINNER provided by ACWR—
Crescent Ballroom
Annual Business Meeting

Sunday, September 9

7:00–8:30 p.m. CONTINENTAL BREAKFAST provided by ACWR—
Crescent Ballroom

Thanks for coming. Have a safe journey home!

The ACWR Board Members of 2011-2012
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